

# Bemidji State University

## PSY 4870: Pre-Internship Seminar

### A. COURSE DESCRIPTION

Credits: 1

Lecture Hours/Week: \*.\*

Lab Hours/Week: \*.\*

OJT Hours/Week: \*.\*

Prerequisites: None

Corequisites: None

MnTC Goals: None

Selection of internship site and preparation for the internship experience. Prerequisite: Junior or senior standing in the psychology major.

**B. COURSE EFFECTIVE DATES:** 06/27/1999 - Present

### C. OUTLINE OF MAJOR CONTENT AREAS

1. The Ideal Internship
2. Q&A about Internships. Self-analysis papers
3. Effective Resumes and Cover Letters
4. Developing internship goals and activities
5. Researching & contacting potential sites
6. Connecting goals & activities to internship sites.
7. Career Services Tour and Resources
8. Interview Questions Review
9. Conversations with interns
10. Internship registration, supervision, evaluation. Internship sites.
11. Internship requirements, standards, politics

### D. LEARNING OUTCOMES (General)

1. become knowledgeable about the organization regarding population(s) served and their needs; organizational mission, goals, programs, funding, daily procedures; organizational hierarchy, structure and modes of communication; policies and procedures including personnel policies, relevant state and federal guidelines and legislation and ethical codes; staffing including roles, responsibilities, and qualifications; and organizational climate.
2. develop list of personalized goals and activities
3. become knowledgeable about the network of related services such as outside agencies also serving the clientele; referral sources into and out of the agency; task forces with representatives from multiple agencies.
4. develop a professional identity which includes an awareness of one's assets and areas needing development in such areas as specialized skills and knowledge, interacting with staff, supervisor, and clients; taking initiative; and ethical decision-making.

### E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

**F. LEARNER OUTCOMES ASSESSMENT**

As noted on course syllabus

**G. SPECIAL INFORMATION**

None noted