

Dakota County Technical College

SMGT 1450: Employee Training

A. COURSE DESCRIPTION

Credits: 1

Lecture Hours/Week: 1

Lab Hours/Week: *.*

OJT Hours/Week: *.*

Prerequisites: None

Corequisites: None

MnTC Goals: None

Learn skills and strategies necessary to assess training needs, design and prepare a training plan, and deliver a training session. Assess the transfer of the training. Consider factors that affect training to include but not limited to: Diversity, legal issues, learning styles, media support, evaluation methods, managing the classroom and follow-up.

Prerequisites: None

B. COURSE EFFECTIVE DATES: 04/07/1998 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

D. LEARNING OUTCOMES (General)

1. address training considerations
2. assess training needs
3. demonstrate training ability
4. design training plan
5. identify follow-up activities

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted