

# Dakota County Technical College

## SMGT 1450: Employee Training

### A. COURSE DESCRIPTION

Credits: 1

Lecture Hours/Week: 1

Lab Hours/Week: \*.\*

OJT Hours/Week: \*.\*

Prerequisites: None

Corequisites: None

MnTC Goals: None

Learn skills and strategies necessary to assess training needs, design and prepare a training plan, and deliver a training session. Assess the transfer of the training. Consider factors that affect training to include but not limited to: Diversity, legal issues, learning styles, media support, evaluation methods, managing the classroom and follow-up.

Prerequisites: None

**B. COURSE EFFECTIVE DATES:** 04/07/1998 - Present

### C. OUTLINE OF MAJOR CONTENT AREAS

### D. LEARNING OUTCOMES (General)

1. address training considerations
2. assess training needs
3. demonstrate training ability
4. design training plan
5. identify follow-up activities

### E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

### F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

### G. SPECIAL INFORMATION

None noted