

# Dakota County Technical College

## SMGT 1480: Career Development

### A. COURSE DESCRIPTION

Credits: 1

Lecture Hours/Week: 1

Lab Hours/Week: \*.\*

OJT Hours/Week: \*.\*

Prerequisites: None

Corequisites: None

MnTC Goals: None

Think through and develop your life-career plan. Assess your values, interests, and capabilities. Learn tools helpful in the job search process to assist with networking, resume writing, interviewing, and securing a job. Study factors influencing advancement such as job performance, personal qualities, organizational needs, and mentors. Consider the supervisor's role in influencing career paths of employees. Prerequisites: None

**B. COURSE EFFECTIVE DATES:** 04/21/1998 - Present

### C. OUTLINE OF MAJOR CONTENT AREAS

None

### D. LEARNING OUTCOMES (General)

None

### E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

### F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

### G. SPECIAL INFORMATION

None noted