

# Dakota County Technical College

## SMGT 1231: Planning and Project Management

### A. COURSE DESCRIPTION

Credits: 2

Lecture Hours/Week: 2

Lab Hours/Week: \*.\*

OJT Hours/Week: \*.\*

Prerequisites: None

Corequisites: None

MnTC Goals: None

Learn how to plan and control projects from start to finish including: determining scope/objectives, scheduling/sequencing, budget, action steps, assigning personnel, authority/responsibility, standards, contingency planning and methods for monitoring and evaluation of the projects success. Use tools such as Gantt Charts, flow charts and others. Plan a work or personal project applying the skills and knowledge learned in class. Prerequisites: None.

**B. COURSE EFFECTIVE DATES:** 01/12/2004 - Present

### C. OUTLINE OF MAJOR CONTENT AREAS

### D. LEARNING OUTCOMES (General)

1. Evaluate project effectiveness
2. Use project management steps and tools
3. develop a project plan
4. exhibit understanding of Project Management

### E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

### F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

### G. SPECIAL INFORMATION

None noted