

# Dakota County Technical College

## ENTR 1180: Legal Issues for Small Business

### A. COURSE DESCRIPTION

Credits: 3

Lecture Hours/Week: 3

Lab Hours/Week: \*.\*

OJT Hours/Week: \*.\*

Prerequisites: None

Corequisites: None

MnTC Goals: None

This course covers all aspects of Business Law for the entrepreneur/small business owner operator. Every business owner needs to understand the legal aspects of his or her business so as to protect not only the business, but the personal assets of the business owner as well. Topics covered in this class include types of business entities and which entity is the best for his or her business, writing contracts, dealing with employees, protecting your business with legal agreements, intellectual property including patents, trademarks, copyrights, business ethics, and creating a code of ethics for your company. In addition, the student will examine the very serious business issues of sexual harassment, workplace violence, discrimination, and be able to create small business policies for each of these areas.

**B. COURSE EFFECTIVE DATES:** 09/30/2010 - Present

**C. OUTLINE OF MAJOR CONTENT AREAS**

#### **D. LEARNING OUTCOMES (General)**

1. create a Code of Ethics for a small business
2. define a contract
3. define and create a policy for non-discrimination
4. define and create a policy for sexual harassment
5. define and create a policy for workplace violence
6. define copyright and understand how copyrights are important to a business
7. define ethics as it relates to small business
8. define non-compete and non-disclosure agreements
9. define patent and understand how a patent is important to a business
10. define the main parts of a contract
11. define trademark and understand how trademarks are important to a business
12. learn how small businesses work with attorneys
13. learn key reasons to seek attorney assistance
14. learn the characteristics and differences between the major business entities
15. learn the difference between employees and independent contractors
16. learn the legal requirements of each form of business organization
17. learn to identify the best form of business entity for a particular business
18. learn to write contracts
19. practice writing employment agreements
20. understand basic employment agreements
21. understand key aspects of intellectual property
22. understand the Americans with Disability Act and how it applies to small business
23. understand the necessary elements of a valid contract
24. understand the need for and use of Bill of Sale and Promissory Note
25. understand the three types of patents

#### **E. Minnesota Transfer Curriculum Goal Area(s) and Competencies**

None

#### **F. LEARNER OUTCOMES ASSESSMENT**

As noted on course syllabus

#### **G. SPECIAL INFORMATION**

None noted